



Community Development Department

201 S Pearl Street, Suite 201

Paola, Kansas 66071-1777

Phone: 913-294-9553 FAX: 913-294-9545

**CONSUMER FIREWORKS RETAIL SALES
PERMIT APPLICATION**

LOCATION OF FACILITY: _____

OWNER NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

E-MAIL: _____

APPLICANT NAME: _____

ADDRESS: _____

CITY: _____ STATE: _____ ZIP: _____

E-MAIL: _____

If applicant is a Corporation or LLC provide list of all officers directors, and registered agents with addresses and phone contact information on separate page.

DESCRIPTION OF FACILITY:

STAND

TENT

CANOPY

**MEMBRANE
STRUCTURE**

**EXISTING
BUILDING**

FACILITY DIMENSIONS: _____ X _____

Approximate quantity/volume of 1.4G material will be in facility? _____

Will electrical power be provided to facility? **YES** **NO**

If yes describe source? _____

Description of solid waste management plan. _____

Applicant Signature

Date

PERMIT APPLICATION REQUIREMENTS:

1. Copy of completed CFRS permit application.
2. Copy of deed showing complete legal description and current ownership of property.
3. When the applicant for the proposed CFRS facility is other than the property owner, a notarized letter from property owner granting permission to use the property for the proposed CFRS use shall be submitted with the application.
4. Copy of a Retailer's Sales Tax Registration Certificate issued by the Kansas Department of Revenue to the permit applicant.
5. An original Certificate of Insurance verifying a minimum of \$1 million general liability coverage and naming Miami County as a certificate holder shall be submitted.
6. Two copies of a site plan prepared in accordance with the instructions included in this guideline;
7. Two copies of facility plans that provide the following information and documentation:
 - a) Floor plan of facilities providing outside dimensions of the stand, membrane structure, tent, canopy or structure and provide the following details and specifications;
 - (1) Show location and dimensions of all entrances and exits into and out of facilities; exiting plans shall include all aisles and paths within the CFRS and show a clear unobstructed path to an exit;
 - (2) Show the location of fire extinguishers;
 - (3) Show location of electrical service;
 - b) Tents; Canopies; and Temporary Membrane Structures. Certificate from an approved testing laboratory certifying that the tents, canopies or membrane structures and the appurtenances; sidewalls, drops and tarpaulins; floor coverings, bunting and combustible decorative materials and effects, including sawdust when used on floors or passageways, meet the flame propagation performance criteria of NFPA 701.

SITE PLAN REQUIREMENTS:

1. Site plans shall be drawn on paper adequate in size to accurately reflect the parcel; existing conditions; and the proposed CFRS facilities as required.
2. Site plans shall be drawn to scale and the scale shall be shown on the plans.
3. North shall be indicated by an arrow on the drawing.
4. Show the dimensions of all property lines and indicate the area or size of the property in acres or square feet.
5. Indicate the location of public or private roads and show the name or number of the road;
6. The location of any existing and proposed driveway entrances shall be shown with the distance from a property line to the centerline of the driveway given and the width of the proposed driveway shown.
7. Show location of all temporary exterior lighting; provide specifications of light fixtures separately.
8. Show location of proposed parking area and fire lanes. Show dimensions.
9. The location of the proposed facility and all existing buildings with the distances shown between all buildings and the buildings to property lines.
10. Indicate the use and dimensions of all existing buildings.
11. Show the proposed location of any trailers or storage containers that will be used for storage or transportation of consumer fireworks during the operational period of the CFRS.
12. Show the location of aboveground storage tanks for flammable or combustible liquid, flammable gas, or flammable liquefied gas; motor vehicle fuel-dispensing station dispensers, LP storage tanks or LP dispensing stations.
13. Show the location of portable toilets or other sanitary facilities.
14. Show the location of all temporary signage, both on-site and off-site.

*Note: Off-site signage will require separate site plan and notarized statement from property allowing temporary placement of signage.
15. The location of any utilities and recorded easements if known.
16. The location of any septic tank, lateral field, lagoon or other component of an onsite wastewater treatment system that is present on a site; CFRS facilities, access drives, parking areas or other uses associated with the proposed CFRS shall not be placed over septic tanks or disposal fields. The required minimum setbacks from system components shall be maintained.



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