



Miami County Road & Bridge Department
 Utility Division
 201 South Pearl, Ste. 203
 Paola, Kansas 66071
 (913) 294-4377 FAX (913) 294-3228

REGISTRATION APPLICATION UTILITY COMPANY

As outlined in Miami County Resolution No. _____, each person who occupies, uses, or seeks to occupy or use, the right-of-way or any facilities in the right-of-way, including lease, sublease or assignment, or who has or seeks to have, facilities located in any right-of-way shall register with the Miami County Utility Division

This registration application must be complete prior to the construction, installation, repair, relocation, removal or performance of any other work on, or use of any facilities or any part thereof in any right-of-way. Upon approval of this application and submittal of the per permit fee, a Certificate of Insurance and Performance Bond, registrant will be granted approval, per permit, to work on and in county rights-of-way.

COMPANY	
Contact Name	
Address	
Email Address	
Phone No.	
Fax No.	
Ks. One-Call Registration Certificate #	
Local Representative available for supplemental/emergency information	

INDEMNIFICATION

By signing this registration, Permittee expressly acknowledges and agrees, by acceptance of the registration, to indemnify, defend, and hold harmless the County, its officers, boards, committees, commissions, elected officials, employees and agents, from and against all loss or expense (including liability costs and attorney's fees) by reason or any claim or suite, or of liability imposed by law upon the County or its agents or employees for damages caused because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Permittee's acts or omissions in the exercise of its rights under this permit, whether caused by or contributed to by the County or its agents or employees.

Signature of Registrant

Date



Miami County Road & Bridge Department
 Utility Division
 201 South Pearl, Ste. 203
 Paola, Kansas 66071
 (913) 294-4377 FAX (913) 294-3228

REGISTRATION APPLICATION CONTRACTORS/SUB-CONTRACTORS

As outlined in Miami County Resolution No. _____, each person who occupies, uses, or seeks to occupy or use, the right-of-way or any facilities in the right-of-way, including lease, sublease or assignment, or who has or seeks to have, facilities located in any right-of-way shall register with the Miami County Utility Division

This registration application must be complete prior to the construction, installation, repair, relocation, removal or performance of any other work on, or use of any facilities or any part thereof in any right-of-way. Upon approval of this application and submittal of the per permit fee, a Certificate of Insurance and Performance Bond, registrant will be granted approval, per permit, to work on and in county rights-of-way.

COMPANY	
Contact	
Address	
Email Address	
Phone No.	
Fax No.	
Ks. One-Call Registration Certificate #	
Local Representative available for supplemental/emergency information	

INDEMNIFICATION

By signing this registration, Permittee expressly acknowledges and agrees, by acceptance of the registration, to indemnify, defend, and hold harmless the County, its officers, boards, committees, commissions, elected officials, employees and agents, from and against all loss or expense (including liability costs and attorney's fees) by reason or any claim or suite, or of liability imposed by law upon the County or its agents or employees for damages caused because of bodily injury, including death at any time resulting therefrom, sustained by any person or persons or on account of damages to property, including loss of use thereof, arising from, in connection with, caused by or resulting from the Permittee's acts or omissions in the exercise of its rights under this permit, whether caused by or contributed to by the County or its agents or employees.

 Signature of Registrant

 Date



Miami County Road & Bridge Department
 Utility Division
 201 South Pearl, Ste. 203
 Paola, Kansas 66071
 (913) 294-4377 FAX (913) 294-3228

For Miami County Use Only Permit #: _____

Utility Permit Application

Utility Section: WHEREAS, (Name of Utility) _____

Hereinafter termed the Utility, requests permission and authority to install, operate, and maintain facilities as described on the attached sheet and any attached plans prepared by Utility within public rights-of-way under the jurisdiction of Miami County, and located as follows: _____

Utility agrees to hold harmless Miami County for any damage to utility's facilities due to road construction or maintenance activities if Utility's facilities are not buried at least 36" deep. In the event Miami County deems it necessary or proper to make any alteration or improvement along or upon the road or right-of-way the Utility agrees that upon notice being served, within a reasonable time, adjust said facilities to clear the proposed work as requested by Miami County. If the facilities are located upon existing road right-of-way the required adjustments shall be made without expense to Miami County. The permit is hereby requested and the provisions of the permit hereby accepted and agreed to.

Signed: _____ Printed Name: _____ Title: _____ Date: _____

Contractor Section: WHEREAS, (Name of Contractor) _____

hereinafter termed the Contractor, requests permission and authority to install Utility's facilities as described above and on the attached sheet and any attached plans prepared by Utility within public rights-of-way under the jurisdiction of Miami County.

The Contractor agrees the proposed work will be located and constructed to the satisfaction of the Utility Coordinator for Miami County or his duly authorized representative. The material and construction methods used on all the work within the right-of-way limits shall conform to the Miami County Accommodation Policy, and any attached county drawings. Contractor agrees not to unreasonably interfere or obstruct traffic on the road. Contractor agrees not to close road to traffic except for authorized road cuts.

Contractor plans to commence work on _____, and agrees to complete work and restore the road and right-of-way to a condition better or equal to that existing prior to commencement of the work within _____ days after the date the work is scheduled to commence

Contractor shall notify Miami County 24 hours prior to beginning work, and 24 hours before the completion of the described work by contacting the Utility Coordinator at 913-294-4377. The Contractor, their successors or assigns, shall hold harmless Miami County from all risk and liability for accidents and damages that may accrue to persons or property on account of this work.

The permit is hereby requested and the provisions of the permit hereby accepted and agreed to.

Signature _____ Printed Name _____ Title _____ Date _____

Address _____ City _____ State _____ Zip code _____

Contact name _____ Phone (business) _____ Phone (Emergency) _____

Miami County Approval Section:

Received: Utility Registered with Miami County ____ YES, ____ NO Contractor Registered with County ____ YES, ____ NO

This permit is hereby granted for work to begin on _____ and to be completed on _____

Signature _____ Printed Name _____ Title _____ Date _____

Final inspection date: _____ Date of completion and acceptance _____ Signed: _____

THIS PERMIT SHALL BE ON JOB SITE AT ALL TIMES

UTILITY COMPANY _____

This information prepared by: _____ Title _____ Date _____

Gas/Water/Oil <input type="checkbox"/>	Power <input type="checkbox"/>	Telephone <input type="checkbox"/>	Data / Cable TV <input type="checkbox"/>
Inside pipe diameter (inches) _____	# of phases _____	wire or fiber _____	fiber or coax _____
Pipe material _____	Voltage _____	# of pairs _____	# of pairs _____

Underground Off Road Installations

Normal bury depth _____ in. Bury depth thru ditch _____ in. Minimum bury depth is 36"

Installation Method Backhoe Trenching Plowing Directional boring

Backfill Material: Top 12" AB-3 Asphalt Concrete Top depth _____ inches
 All backfill material below top 12" shall be AB-3 compacted in 6" lifts. Top 12" of backfill shall be as above in roadway and shall be soil, compacted in 6" lifts, suitable for establishing grass when in ditch area.

Overhead Parallel Installations and Crossings

Minimum height of lines above roadway _____ ft. Distance from the road center line to the pole line _____ ft.

Distance from the road edge: To pole line _____ ft Distance from road edge to closest pole _____ ft.

Road Bores

Depth below ditch _____ in. Depth below road _____ in. Top of bore holes from edge of road _____ ft

Casing: Yes No Size of Casing _____ inches Type of material (casing) _____

Backfill Material: Top 12" AB-3 Asphalt Concrete Top depth _____ inches
 All backfill material below top 12" shall be AB-3 compacted in 6" lifts. Top 12" of backfill shall be as above in roadway and shall be soil, compacted in 6" lifts, suitable for establishing grass when in ditch area.

Road Cuts

Pipe depth below ditch _____ in. Pipe depth below road _____ in. Casing Yes No

Road Cut Locations

Road Type		Construction Days Required	
Asphalt	Gravel	Road closed	Pavement Restored *

Vaults and Splice Facilities

Number of buried vaults proposed by this permit _____

Number of above ground splice facilities with any horizontal dimension exceeding 2 feet proposed by this permit _____

Attach list of locations of vaults and splicing facilities proposed, include location, size and attach a typical detail drawing.

Traffic Control.

Signing will be done in accordance with the Manual on Uniform Traffic Control Devices.

Will vehicles or equipment ever be parked on or working on the road:

Yes No

Will traffic ever be restricted to one lane of traffic?

Yes No

Will vehicles or equipment ever be parked or working within 10' of the road edge?

Yes No

Additional devices: _____

If yes to any of the above questions, attach a traffic control plan.

In addition to above listed road cut locations the following, will be closed to traffic: _____

Note: Attach signing plans for all road closure locations.



Miami County Road & Bridge Department
 Utility Division
 201 South Pearl, Ste. 203
 Paola, Kansas 66071
 (913) 294-4377 FAX (913) 294-3228

For Miami County Use Only Permit #:

PUBLIC UTILITIES ON BRIDGES PERMIT

THIS AGREEMENT made and entered into this _____ day of _____, _____, by and between the MIAMI COUNTY ROAD & BRIDGE DEPARTMENT, with headquarters at 23765 West 327th, Paola, Kansas, hereinafter called "THE COUNTY", and _____, with office located in _____, State of _____, hereinafter called "THE COMPANY".

WHEREAS, the County has jurisdiction and control of all bridges within Miami County on all right-of-way owned by the County; and

WHEREAS, for the benefit of the public, Miami County allows public utilities to utilize their bridges in certain circumstances; and

WHEREAS, the Company desires to construct and maintain a _____ across and on Bridge No. _____, located at _____, in Miami County, Kansas.

NOW, THEREFORE, in consideration of the permission of the Miami County Road & Bridge Department to utilize its bridge for said crossing, the Company agrees to the following terms and conditions, to-wit:

1.0 PLANS: The Company shall furnish one (1) set of plans or sketches, 8-1/2" x 11" or 11" x 17", of the proposed work. Plans must indicate the size, type, and nominal weight of the proposed installation, and include details of the location, method of attachment and type of attaching hardware or method of installation as applicable.

2.0 MATERIALS AND METHODS: Company shall furnish all material, do all work, and pay all costs for the work described on this permit.

2.1 All proposals for Utility Installations and other attachments to bridges must be approved by the Director of Road and Bridge Department. All materials used shall be first approved by the County

2.2 All attachments to bridges or other structures shall comply with the conditions and requirements of the "Utility Accommodation Policy of Miami County".

2.3 All materials and construction methods used on work within the limits of the right-of-way shall be equal to or better than that required by the Standard Specifications for State Road and Bridge Construction, current edition.

3.0 OBSTRUCTION OF TRAFFIC: Company shall ensure roadway traffic will be free of interference unless specifically provided for as a part of this Permit. All temporary traffic control devices and their installation and maintenance shall comply with the latest edition of the Manual on Uniform Traffic Control Devices (MUTCD). Workers shall wear ANSI Class II High Visibility Safety apparel compliant with 23 CFR Part 634, as set forth in 71 Federal Register 67792 to 67800 (November 24, 2006).

4.0 Right of Way. Petitioner shall restore the right-of-way to the condition existing prior to approval of the work described on this Permit.

4.1 Any sod, shrubs or trees destroyed by this work shall be replaced as directed by the Director of Road and Bridge Department.

4.2 The right-of-way shall be kept free from parking.

5.0 MAINTENANCE: All Utility installations shall be maintained by Company and performed to the satisfaction of the County.

6.0 INTIATION AND COMPLETION OF WORK: The Company agrees to notify the County 24 hours before work is initiated and again when work is completed.

6.1 An approved signed copy of this Permit shall be on the premises at the start and during the period any work is performed.

6.2 All work, including right-of-way restoration shall be completed within _____ calendar days of APPROVAL DATE, otherwise this Permit is null and void. The Director of Road and Bridge, or the Utility coordinator may grant an extension of time upon request of the Company.

7.0 LIABILITY: The Company will assume all risk and liability for injuries and damages that may occur to persons or property by reasons of the negligence of the Company or its representatives in constructing or maintaining the _____ on said bridge and that they will further hold the County harmless from any and all claims or demands for any such injuries and damages which might result therefrom.

7.1 Liability Insurance. Company shall carry "General Liability" insurance under an occurrence policy that has a minimum combined single limit of \$1,000,000 for personal injury and property damage. County shall carry "Worker's Compensation and Employer's Liability" insurance that complies with Kansas state law. Company shall carry "Automobile Liability" insurance under an occurrence policy that has a minimum combined single limit of \$1,000,000 for personal injury and property damage.

7.2 Certificate of Insurance. This Permit shall not take effect unless Company provides County a "Certificates of Insurance" confirming Company carries insurance in the amounts and type this section requires. The "Certificate of Insurance shall include a clause requiring the insurer to notify the County thirty (30) days in advance of a change in or cancellation of the insurance contracts.

8.0 DAMAGE TO UTILITIES: County shall not be liable for damage to any utility not installed in the location authorized by any permit or agreement issued pursuant to the Utility Accommodation Policy.

9.0 PIPELINE LIABILITY: For attachments to bridges, or other structures and for roadway crossings of PIPELINES CARRYING PETROLEUM, HAZARDOUS AND/OR CORROSIVE PRODUCTS, Company shall solely assume all risk and liability for accidents and damages that may occur to persons, property or natural resources by reason of the operation of the pipeline attached to the bridge or structure or crossing the roadway.

9.1 Company shall maintain the insurance required for as long as the pipeline remains attached to the bridge for as long as the pipeline crosses the roadway. The insurance contract shall cover claims for such length of time as the law permits such claims.

10.0 Highway Improvements: In the event the County deems it necessary and proper to make any alternation in or improvement on said bridge or the approaches thereto, the Company will within a reasonable time after written notice from the County, and without cost or expense to Miami County, Kansas, alter, change the location of, or remove said facilities as requested by the County.

11.0 CANCELLATION: This Permit may be terminated or cancelled by either party upon thirty (30) days written notice to the other party and all rights and privileges accrued to Company shall cease forever, and upon termination or cancellation of this Permit, Company shall remove the attachments to the bridge or structure without damage or injury to the bridge or structure.

12.0 ABANDONED OR RETIRED IN PLACE: Company shall notify County when the facilities will be abandoned or retired in place and shall submit a plan or abandonment or retirement in place to the County or designee for review and approval. Company shall remove or abandon the facilities in place in accordance with the approved plan.

Company shall pay all costs associated with removal of abandoned or retired in place upon highway right-of-way facilities.

No work will commence either on construction or maintenance until the complete copy of this permit has been dully authorized and issued.

IT IS MUTUALLY AGREED AND UNDERSTOOD by the Parties that this agreement may be terminated or canceled by either party upon thirty (30) days written notice and all rights and privileges accrued to the Company by the terms of this agreement shall cease forever and upon termination or cancellation of this agreement the Company shall remove said _____ without damage or injury to the bridge and the Company further agrees to reimburse Miami County, Kansas for any and all damages which might result therefrom.

THIS PERMIT is hereby accepted and its provisions agreed to this ____ day of _____, _____.

OWNER

AGENT, LESSEE, CONTRACTOR

Recommended for approval by:

Director of Road & Bridge

Permit granted this _____ day of _____, _____

Board of County Commissioners,
Miami County, Kansas

CHAIRMAN

ATTEST:

CHAIRMAN, PRO-TEM

County Clerk

COMMISSIONER

COMMISSIONER

COMMISSIONER



Miami County Road & Bridge Department
 Utility Division
 201 South Pearl, Ste. 203
 Paola, Kansas 66071
 (913) 294-4377 FAX (913) 294-3228

Utility Permit Fee Estimate

Utility _____

Contractor: _____

Estimate prepared by contractor - Name: _____ Date: _____

Items:	Contractor's Estimate	Actual (By County)
Inspection fees @ \$50 per week:		
Estimated # weeks _____ @ \$50.00		
Actual from _____ to _____		
Paved road crossings @ \$250 per day	Actual	
Location _____	Date beg _____ Date End _____	
Gravel road crossing @ \$150 per day	Actual	
Location _____	Beg Date _____ End Date _____	
Total for permit		
Final accounting - Amount due from Contractor _____		

Date invoice mailed: _____

Final accounting by County - Name: _____ Date: _____

Note: This form is the fee estimate prepared by the contractor prior to applying for a Utility Permit or a Road Crossing Permit. Total for permit is to be paid at time the permit is issued. Utility Coordinator will also use this form to calculate any unpaid fees at completion of work and final inspection.



Miami County Road & Bridge Department
 Utility Division
 201 South Pearl, Ste. 203
 Paola, Kansas 66071
 (913) 294-4377 FAX (913) 294-3228

Notification of Road Closure

MIAMI COUNTY, KANSAS

Date:		Road Name/Number:	
Location:			
Date of Closure:		Approximate Length of Closure:	
Reason for Closure:			
Requested by:			
Special Instructions:			

Notification List

Note: The below listed notifications are to be made by utility company making the closure.

	Name of Person to be Notified	Phone #	Name of Person Notified	Time & Date Notified	
				Closed	Open
Sheriff	Dispatcher	294-3232			
Miami County Road & Bridge Dept. Utility Division	Matt Oehlert	294-4377 (cell) 913-982-6252			
Public Schools: (When in session)					
Paola	Bus Co.	294-9610			
Osawatomie	Bus Co.	755-3593			
Louisburg	Bus Co.	837-4470			
Spring Hill	Bus Co.	592-5121			
Prairie View	Bus Co.	849-3494			

Completed by: _____



Miami County Road & Bridge Department
 Utility Division
 201 South Pearl, Ste. 203
 Paola, Kansas 66071
 (913) 294-4377 FAX (913) 294-3228

For Miami County Use Only Permit #: _____

**MIAMI COUNTY ROAD & BRIDGE DEPARTMENT
 Tree Trimming/Removal Permit**

Contractor: _____

Street Address: _____

City, State, Zip code: _____

Contact Person: _____

PhoneNumber: _____ Fax Number: _____

Brief description of proposed route or location: _____

Work is scheduled to commence on _____ and should be completed by _____, otherwise the permit will be NULL and VOID. An extension of time may be requested in writing.

Whereas, the contractor requests permission and authority to remove obstacles (i.e. brush) from the county right-of-way which would interfere in the moving of a large structure (i.e. house).

Contractor shall submit a copy of a certificate of liability insurance.

Contractor shall submit one (1) set of comprehensive plans of the proposed route.

Contractor shall furnish all material, do all work, and pay all costs for the removal of obstacles. All debris shall be removed leaving the easement in the condition existing or better, prior to approval of this permit. If any sod or landscape is adversely disturbed, the county may require replacement of such.

Contractor is responsible for identifying and assuring all brush/trees trimmed or removed is on county right-of-way.

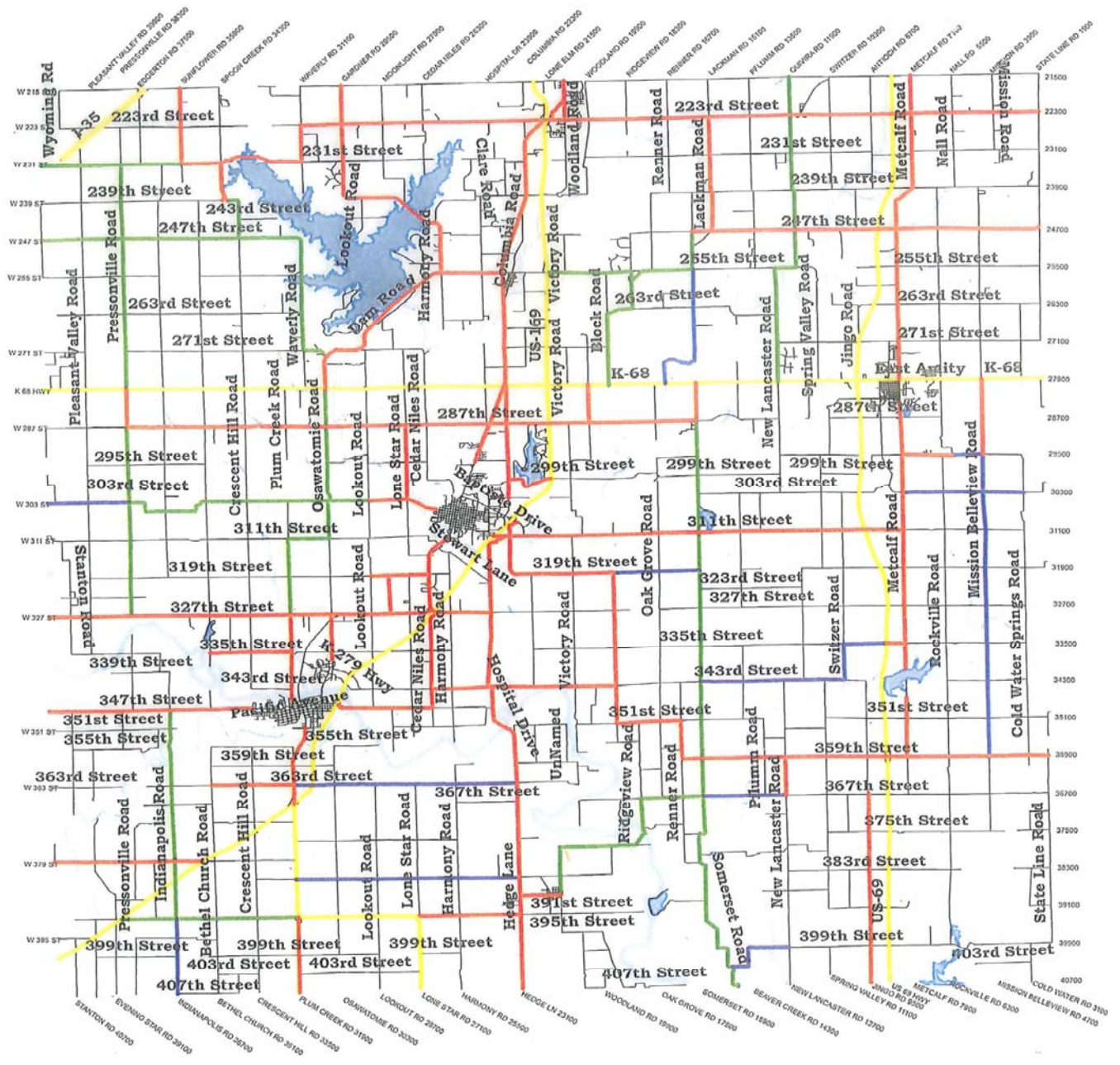
Contractor agrees that there will be no interference with traffic unless specifically provided for as a part of this permit.

Traffic protection and control must be in accordance with the Uniform Manual on Traffic Control Devices. All traffic control operations are the responsibility of the Contractor. Contractor agrees that no portion of the right-of-way will be used for parking, advertising signs or any other commercial activity. The Contractor, his successors, or assigns shall assume all risk and liability for accidents and damage that may occur to persons or property on account of this work.

Contractor agrees that an approved sign copy of this permit will be on/with the contractor while working in the right-of-way and that said permit shall be exhibited upon request.

Submitted by: _____ on the _____ day of _____, 20____.

Approved by: _____ on the _____ day of _____, 20____.



- Legend**
- Paved
 - County minor
 - County collector
 - Highways
 - Roads
 - Lakes
 - Rails
 - Maraisdes.shp
 - Majorcreeks.shp