



BUILDING PERMIT APPLICATION

Code Services Department
 201 S Pearl Street, Ste. 201, Paola, Kansas 66071-1777
 Phone: 913-294-4145 • Fax: 913-294-9545
 comdev@miamicountyks.org

TO THE ADMINISTRATOR: The undersigned hereby makes application for a building permit to perform work requiring said permit. The work to be performed is as described below and in attachments hereto. The undersigned agrees that all such work shall be done in accordance with the requirements of the Miami County Building Code regulations and the Model Codes adopted therein.

Property Location (Address or crossroads)

Property Owner Contact Information

Owner: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ Mobile: _____
 E-mail: _____

Applicant Information (When different from Owner)

Company Name: _____
 Contact Name: _____
 Mailing Address: _____
 City: _____ State: _____ Zip: _____
 Phone: _____ Fax: _____ Mobile: _____
 E-mail: _____

Licensed Contractors

License #	Name	LOI	License #	Name	LOI
GENERAL:			FOUNDATION:		
_____	_____	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>
ELECTRICAL:			ROOFING:		
_____	_____	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>
MECHANICAL:			SITE UTILITY:		
_____	_____	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>
PLUMBING:			SPECIAL:		
_____	_____	<input type="checkbox"/>	_____	_____	<input type="checkbox"/>

NOTICE:

A licensed contractor is required to perform work in the trades listed above. Individuals that own and occupy single family residential or agricultural property may perform any work on buildings that are owned and used or occupied by them.

A letter or contract signed by each of the licensed contractors listed above, verifying that they are accepting responsibility for the type of work for which they are licensed shall accompany this application. Failure to provide the required verification from the listed contractors may prevent the application from being accepted.

Any contractor that performs work without a license when a license is required by Miami County Regulations is subject to a fine of up to \$200.00 for each offence. Each day that work continues may be considered a separate offence. Work on projects by unlicensed contractors may result in a Stop Work Order being issued for the project.

An investigation fee equal to the permit fee shall be assessed when any work requiring a permit is started before a permit is issued by the Miami County Code Services Department.

Project Information

1. Type of Construction:

- New Construction
 Addition
 Repair
 Remodel
 Demolish
 Move Building
 Other: _____

2. Type of Building:

- Single Family Dwelling
 Manufactured Home
 Garage
 Agricultural Building
 Porch or Deck
 Commercial
 Other: _____

3. Type of Work:

- Building
 Electrical
 Plumbing
 HVAC
 Other: _____

Value of improvement: \$ _____

Description of Project: _____

Principal Materials to be used in construction of building: _____

Dimensions: _____ ft. x _____ ft.

Type of Heating:

- Gas
 Electric
 Geothermal

Electrical Service Rating:

- Up to 200 Amperes
 201 – 400 Amperes
 Over 400 Amperes

For a Residence:Total Basement sq. ft.: _____ Garage sq. ft.: _____ Attached Detached

Finished Space

(A) 1st floor sq. ft.: _____

Stories: _____

(B) 2nd floor sq. ft.: _____

Bedrooms: _____

(C) Finished Basement sq. ft.: _____

Bathrooms: _____

Total Finished Space (sq. ft.): _____ (Total Finished Space is the sum of A + B + C)

Applicant Certification

I, _____ hereby certify that the information provided herein is true and correct and that all Regulations of Miami County and the State of Kansas relating to land use, building use and occupancy and building construction shall be complied with. I further understand that any permit based upon false or incorrect statements of a material fact necessary to the issuance of the permit shall be void.

Signature of Applicant_____
Date**Written Notification Preference**How would you like to be notified of plan review comments? Mail E-mail Fax**Attachments Checklist** (see Application Guidelines)

- | | |
|--|---|
| _____ Copy of Deed | _____ Affidavit Building Use |
| _____ Site Plan – 2 Copies | _____ Certification of Agricultural Use |
| _____ Building Plans – 2 Sets | _____ Existing Home Affidavit |
| _____ Contractor Letters of Intent | _____ Pool Barrier Affidavit |
| _____ Affidavit Owner Acting as Contractor | _____ Owner Authorization - Demolition |
| _____ Septic System Permit | _____ Owner Authorization - Moving |
| _____ Highway Entrance Permit | _____ Code Footprint (Commercial Only) |